



**Balmer Lawrie & Co. Ltd.**

**SBU: Grease & Lubricants**

**SURVEY NO. 201/1SAYLI, SILVASSA – 396230 [U.T. D& NH]**

**Phone No. 0260 : 3293118, e-mail : [srivastava.sk@balmerlawrie.com](mailto:srivastava.sk@balmerlawrie.com)**

**e-TENDER ENQUIRY**

**Tender No. GLS/TE18/064**

**Date :- 14/11/18**

**Due date:-30/11/18 till 6.00 PM**

Dear Sir/Ma'am,

**M/s**  
\_\_\_\_\_  
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**Sub.: E-PROCUREMENT TENDER ENQUIRY for supply of "Heavy Duty Plastic Pallets" for stacking Oil/Grease MS/HDPE Barrels and Filled Cartons.**

Online offers are invited from our reputed and technically sound bidders in two part Bids [Part – I: - Technical and Part II : Commercial Bid] for supply of **"Heavy Duty Plastic Pallets" – 500 Nos. for stacking of filled Oil/Grease MS/HDPE Barrels and Filled Cartons at our Silvassa (D. & N. H.) Plant**

For detailed **Technical Specifications**, please refer the enclosed Annexure "A".

For **General Terms & Conditions** please refer to the enclosed Annexure "B"

The Price is to be quoted online only as per "Price Schedule" given on our e-procurement portal.

**Other salient features the tender are as under :**

**Procedure For Bid Submission**

The bidder shall submit their response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below.

**1. Registration with eProcurement platform:**

For registration and online bid submission bidders may contact HELP DESK of M/s C1India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

**2. Digital Certificate authentication:**

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

If the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of **C1 India Pvt Ltd.**


**M/s C1 India Pvt Ltd.**

C104, Sector – 2, Noida 201 301. You may also get in touch with their Representative Mr. Ritabrata Chakraborty [ e-mail id : [ritabrata.chakraborty@c1india.com](mailto:ritabrata.chakraborty@c1india.com), Cell No. 08697910411] alternately you may contact Mr. Ujjal Mitra [07702669806] or TUHIN GHOSH[ email id- [tuhin.ghosh@c1india.com](mailto:tuhin.ghosh@c1india.com) Cell No. M: 08981165071

**3. Bid Submission Acknowledgement:**

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing

*Handwritten signature*

e-TENDER No. GLS/TE18/064 Dated 14/11/18 Due On 30/11/18 till 6.00 PM			
Technical Data Sheet			
Sub.: Heavy duty Plastic Pallets for Drum Stacking and Racking :Annexure-A			
SL No.	Description	BL's Specification	To be filled by the Manufacturere
2.1	Item	Non Reversible, Flat chequered, antiskid top, 3 runner, 4-way entry for Forklift and 2- way entry for Hand pallet truck	
2.2	Model	Bidder to specify	
2.3	Make	Bidder to specify	
2.4	MOC	PLASTIC - LLDPE, 100% Virgin, with weathering capabilities to give required Flexibility, Seamless Product.  PUF - High Quality PUF with Free Rise Density FRD26 Kg/m3 ensuring the pallets have specified stability with required elasticity in surface  METAL FRAME - Cold Rolled Square pipes to give the required racking and static loads required for pallets	
2.5	Mould type	Roto moulded	
2.6	Usable side	Anti-skid top made of special FDA grade polyethylene	
2.7	Fork Entry	4 ways	
2.8	Pallet Length	1200 mm	
2.9	Pallet width	1200 mm	
2.10	Pallet Height	150 ± 10 mm	
2.11	Static Load	min. 3000 Kg	
2.12	Dynamic Load	min. 1000 Kg	
2.13	Racking Load	min. 1000 Kg	
2.14	To be used for	Storing 50 pails/buckets of 20 kgs each in 3 tier pattern	
2.15	Weight of the pallet	30 ± 1 kg	
2.16	Pallet colour	Grey	
2.17	Quantity Required	500 nos.	
2.18	Pallet numbering	GLS/2018/001, 002 .....500	
2.19	MTC & Load Test report by Indian Institute of Packaging / NABL Accredited lab.	Test to be carried out in presence of BL/TPI prior to despatch of item and report to be submitted for delivery instruction.	
2.20	Image for reference only		
2.21	EMD Details : Enclosed a Demand Draft / Pay Order of Rs..... No. ....drawn on .....[Bank] in favour of BALMER LAWRIE & COMPANY LIMITED, payable at Silvassa		
2.22	Delivery Period [applicable as per Clause 1.3 of Annexure - "A"] :		
2.23	Availability of after Sales Service [as per Clause 1.6 of Annexure "A"]		
2.24	Liquidated Damage [applicable as per Clause 1.5 of Annexure "A"]		
2.25	Payment Terms [applicable as per Clause 1.9 of Annexure "A" ]		
2.26	Guarantee/Warranty [applicable as per Clause 1.11 of Annexure "A" ]		
2.27	Validity of offer[applicable as per Clause 1.12 of Annexure "A"]		
VENDOR NAME :			
CONTACT PERSON :			
CONTACT NUMBER			

*Handwritten signature*

- 1.1 **Submission of offer:** - Bidder shall submit their on line price offer on our e-procurement portal only. Offline submission of price bid shall lead into rejection of offer and your Unprice bid should reach us in sealed envelope containing below given details superscripting the envelope with tender number, date and due date.
- (a) Company details
  - (b) Copy of purchase orders/ completion certification pertaining to supply of similar pallets preferably in Oil PSU or any other grease/lubricating oil manufacturing / filling unit in India during last three (3) years.
  - (c) Acceptance of Technical data Sheet as per tender.
  - (d) Technical Literature / Leaflets etc.
  - (e) Furnish EMD details, scan & upload the pdf copy of EMD on the online portal. Only Pay Order / Demand Draft against EMD is to be submitted in sealed envelope. In case of MSME/NSIC, valid certificate must be submitted in place of EMD.
- 1.2 **Acceptance of tender & placement of PO :** - A tenderer must have to quote for all the items/heads under supply for this tender. Purchase order will be placed only on a single technically & commercially qualified vendor, whose total price of entire supply stands the lowest. However, BL also reserve the right to split the order for MSME Bidder as per clause mentioned below.

**Provisions for Micro , Small and Medium Enterprises OR MSME:-**

- a) Qualification Criterion : MSME vendor must confirm that UAN No has been uploaded on CPPP website as required by minister vide circular no F.No21(17) / 2016 dated 06.04.18 for qualifying to be considered as MSME vendor under this tender.
  - b) Micro & small scale manufacturing units, registered under MSME/ NSIC, also complying clause of EMD: in the tender are exempted for submission of EMD amount. Preference for Price Quotation in tenders : Participating Micro and Small Enterprises quoting price within price band of L1+15 per cent shall also be allowed to supply a portion of requirement by bringing down price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprises. Such Micro and Small Enterprises shall be allowed to supply up to maximum 20 per cent of total tendered quantity for the grade at the respective plant subject to assessment of operational feasibility by tendering authority
- 1.2 **Delivery schedule:** -The short/early delivery period (4-5 weeks) of bidder for the supply may be preferred for placement of purchase order/LOI. The delivery shall be made to our works at Balmer Lawrie & Co Ltd., Survey No. 201/1, Sayli-Rakholi Road, Sayli, Silvassa – 396230 (D&NH).
- 1.4 **Jurisdiction:** - All disputes are subject to Silvassa jurisdiction.
- 1.5 **Liquidated damages:**-In case of failure to deliver the item (of acceptable quality) by the successful vendor, as per the delivery schedule, reduction in PO value @ 0.5% per week subject to a maximum of 5.0% shall be applicable.
- 1.6 **After sales service:** - Bidder shall furnish the details of their after sales service facility available at or around Silvassa(D&NH)..
- 1.7 **Supply Quantity:** - Supply/PO quantity may vary within10% (approx) of the tender quantity.
- 1.8 **Price schedule:** - The price shall be quoted as per specified format given in Annexure –B. Do not leave any space blank or incomplete, write NA/NIL/Free wherever applicable. Each page of the offer (enclosures) has to be acknowledged by the bidder with their acceptance (signature & company stamp). In case of offer, which are not found in line with our guidelines and Terms & Conditions, may subject to rejection.
- 1.9 **Payment terms:-** (i) 90% after complete supply of PO quantity and acceptance of BL, on 30 days credit.  
(iii) Balance 10 % against submissions of PBG or after successful completion of Guarantee period.

*M. P. L.*

1.10 **Performance Bank Guarantee (PBG):** - For an amount of 10% of the supply value shall be submitted. PBG shall be furnished in specified format and shall be valid for 2 (two) years from the date of successful complete supply.

1.11 **Guarantee Period:** - 24 (twenty four) months from the date of successful and total/ complete supply as per PO. During this guarantee period the performance of the supplied item has to be in line with the expected / agreed quality as per tender/PO and if not then vendor has to replace/rectify the same at **no extra cost to BL** and to the satisfaction of BL/tender.

1.12 **Validity of offer:** - The offers shall remain valid for a period of 60 days from the date of closing of the tender.

1.13 **EMD/SD:** -

Tenderers are required to pay an EMD amount of Rs 20,000 by way of Demand draft / pay order along with the pre-qualification bid. The DD should be drawn in favour of "**Balmer Lawrie & Co. Ltd**" payable at **Silvassa**. EMD in the form of Bank Guarantee as per the company's specified format may also be submitted in lieu of DD.

EMD of the unsuccessful Tenderers will be refunded after finalization of Tender. EMD shall not bear any interest. EMD of successful tender may be retained as part of security Deposit.

Public Sector Undertakings and registered small scale industries are exempted from payment of earnest money deposit. However, registered Small scale units should enclose a copy of their valid registration certificate to make their bid eligible for consideration. Offers /bid received from tenderers' without EMD will not be considered.

1.14 **Acceptance of Quality Plan**

~~The company reserves the right to test the received material at the works for conformance to quality. Test to be carried out in presence of BL/TPI prior to despatch of item and report to be submitted for delivery instruction. All supplies shall be accompanied with batch test certificate.~~


In the event of rejection of material after receiving due to such quality testing, the vendor shall be informed about rejections and causes thereof. Removal and replacement of any rejected material shall be the supplier's responsibility. Such material shall be removed and replaced from our plant premises within a period of 14 (Fourteen) days of intimation of rejection to the supplier. Failure to comply with this requirement shall entitle BL to dispose of the material at the vendor's risk and cost.

1.15 **Bidder's Evaluation Criteria**

- Bidder should be OEM/authorized dealer of the tender item.
- In evidence at least two completed order for similar item and quantity during last three years to be enclosed.
- Bidder should adhere to the technical data sheet & general requirement of the tender.

1,16 **Acceptance of Offer :** Balmer Lawrie & Co Ltd reserves the right to reject any / all tenders if a conflict of Interest between bidder and the company is detected at any stage

**Last date for submission of on line bid : 30/11/18 till 6.00 PM**

  
Shobhit Srivastava  
Manager (Purchase)  
Mob No. 09898896501