



## **Balmer Lawrie & Co. Ltd.**

**Refinery & Oilfield Services**

### **TENDER ENQUIRY**

ROFS/2K19-20/R&M/ENQ/01

12<sup>th</sup> June, 2019

**DUE DATE – 18.06.2019 upto 16:00 Hours**

**M/s Balmer Lawrie & Co. Ltd.** invite sealed offers from the empaneled transporters of SBU: ROFS for **Transportation of 1 No. Office Module (Bunk House)** from M/s. ARP Engineering, 147, Nilgunj Roa, Kolkata – 700 056 to IOCL, Haldia Refinery and 1 No. Office-cum-Electrical Panel Module from IOCL, Haldia Refinery to ARP Engineering as per the following details and terms & conditions

#### **1.0 Description of Items**

Sl. No.	Description	Qty. (No.)	Dimension	Approx. Weight (MT)	Proposed Vehicle	Origin	Destination
1.1	Office Module	1	20'(L)X8'(W)X8.5'(H)	3	20' Open Dalah / Trailer	ARP Engg., Kolkata	IOCL, Haldia Refinery
1.2	Office-cum-Electrical Panel Module	1	20'(L)X8'(W)X9'(H)	3		IOCL, Haldia Refinery	ARP Engineering

#### **2.0 Scope of Work / Responsibilities**

- 2.1 Addresses for loading and unloading of above items are mentioned in page of No. 3 of this NIT.
- 2.2 Bidders may visit loading and unloading points with prior intimation to access the materials as well as approach road for entry & exit of vehicle. Any claim or dispute with regard to the same during post tendering stage will not be entertained.
- 2.3 The total work shall be executed in the order of sl. nos. mentioned in the above table, i.e. transportation of Office Module from ARP Engg., Kolkata to IOCL, Haldia Refinery 1<sup>st</sup> and then transportation of Office-cum- Electrical Panel Module from IOCL, Haldia to ARP Engg. Bidders may utilize a single vehicle for execution of above job.
- 2.4 Intending bidders must quote for transportation of both the items. **Offers for part work shall be rejected.**
- 2.5 The loading and unloading of both the materials shall be under the scope of Balmer Lawrie.
- 2.6 Transporter must ensure that materials are properly loaded and no damage will be caused during transit..

- 2.7 Necessary co-ordination with all concerned for carrying out loading & unloading of both the materials at respective locations shall be the responsibility of the transporter so that, the loading & unloading are carried out smoothly and without undue delay.
- 2.8 Transportation of materials shall be carried out in a safe manner and all the materials will have to be properly secured with the vehicle/s to the satisfaction of Balmer Lawrie's personnel, so as to eliminate possibilities of any damage and overturning during transit.
- 2.9 The transporter's vehicles must meet concerned RTO regulations and drivers shall have valid license.
- 2.10 Detention charges in general are not payable. However, if it is found that the detention of vehicle/s is/are caused due to reasons not attributable to the bidder, such detention charges, claimed by the bidder may be considered for reimbursement at unloading/unloading points after 2 (two) working days of reporting. Such detention charge is pre-fixed at Rs.1,000/- per day.
- 2.11 The order will be placed on strict understanding that the transporter has indemnified Balmer Lawrie & Co. Ltd. against any government action on them or their vehicle/s or driver/s while on our duty.
- 2.12 Our decision will be final in the event of any dispute.
- 2.13 The transporter must keep Balmer Lawrie & Co. Ltd. fully absolved from all legal responsibilities arising out of any accident, injury, death etc. to his staff/labourers involved in the operation.
- 2.14 Rates should be valid for acceptance for a period of 60 days from the due date.
- 2.15 Rates quoted should be firm & inclusive of all expenses and no escalation, whatsoever, will be granted.
- 2.16 No deviation from the tendered condition is acceptable.
- 2.17 A responsible person from and on behalf of the bidder should be present at the loading and unloading points to take care of any expenses and also to ensure that the materials are loaded/stacked/placed/unloaded properly and safely.
- 2.18 Driver/s of vehicle/s shall keep the following documents under their possession all the time, while carrying out the road transportation job:
- a) Registration Certificate (RC) book of the Vehicle.
  - b) Valid Fitness Certificate of the Vehicle
  - c) Valid Insurance Policy of the Vehicle
  - d) Driving License of the Driver
  - e) Valid Pollution Control Certificate of the Vehicle
  - f) Any Photo Identify of the Helper/Khalasi accompanying the drive

In absence of any of the above documents, vehicle/s will not be allowed inside IOCL, Haldia Refinery and the reasons for delay due to vehicle detention at the respective gate shall be attributable to the transporter.

2.19 No materials, other than those specified in our challan/invoice, should be loaded on to the vehicle/s en-route. Challans/invoices shall be issued at loading points separately for both the items.

2.20 Necessary documents for the consignment will be issued on the day of loading.

### **3.0 Goods & Services Tax (GST)**

GST as applicable shall be extra and shall be paid by Balmer Lawrie to the concerned authority. Our GST Regn. No. 19AABCB0984E1ZS.

### **4.0 Incidental Charges**

All incidental charges from loading, unloading and enroute shall be borne by the bidder. Balmer Lawrie's site personnel should not be requested to make any payment at the loading and unloading points.

### **5.0 Payment Terms**

Payment will be made after successful completion of entire work and submission of bill along with receipted copy of LRs.

### **6.0 Addresses of Original and Destination**

- |  |   |
|--|---|
| a) Balmer Lawrie & Co. Ltd.<br>C/o ARP Engineering<br>147, Nilgunj Road<br>Kolkata – 700 056 | b) Balmer Lawrie & Co. Ltd.<br>C/o. Indian Oil Corporation Ltd.<br>Haldia Refinery<br>Dist – Purba Medinipur<br>West Bengal – 721 605 |
|--|---|

### **7.0 Transit Insurance**

Transit Insurance will be arranged by Balmer Lawrie & Co. Ltd. However, in the event of any loss, damage, pilferage, shortages of goods during transit/your possession, you need to substantiate such causes and amount of such loss will be deducted from your bill and retained with us till settlement of our claims with insurance company.

### **8.0 Completion Schedule**

3 (Three) days for each transportation (date of loading and reaching are excluded) from the date of leaving from respective places. Penalty @ Rs.5000/day/vehicle shall be imposed for failure to complete within the schedule period.

### **9.0 Placement of Vehicle**

Placement of vehicle/s must be made as per following :

- |                             |   |   |
|-----------------------------|---|---|
| a) ARP Engineering, Kolkata | - | Within 2 days from the date of intimation           |
| b) IOCL, Haldia Refinery    | - | Within 2 days on completion of work under a) above. |

failing which penalty @ Rs.5000/vehicle/day shall be levied.

## **10.0 Tender Submission**

Offer should include a stamped and signed copy of the Tender Document as a token of acceptance of the terms and conditions herein.

Detailed offer complete in all respects should reach the following office within the due date.

**Manager (Commercial)**  
**Balmer Lawrie & Co. Ltd,**  
**Refinery & Oil Field Services,**  
**21, Netaji Subhas Road,**  
**Kolkata-700 001**  
**Contact No. (033) 222258706/9433092888**  
**e-mail : biswas.s@balmerlawrie.com**

**11.0** Tender may be downloaded from our website [www.balmerlawrie.com](http://www.balmerlawrie.com).

Thanking you,

Yours faithfully  
For **Balmer Lawrie & Co. Ltd.**

**( A K Basak )**  
**Head (Technical)**



**BALMER LAWRIE & CO. LTD.**  
**REFINERY & OIL FIELD SERVICES**

**PRICE SCHEDULE**

**Tender No. ROFS/2K19-20/R&M/ENQ/02**

**Dated : 12.06.2019**

**Due on : 18.06.2019 UPTO 16:00 Hours**

<b>Sl. No.</b>	<b>Particulars</b>	<b>No. of Vehicle</b>	<b>Type of Vehicle</b>	<b>Rate (₹)</b>	<b>Amount(₹)</b>
<b>1.0</b>	Transportation of Office Module from ARP Engineering., Kolkata to IOCL, Haldia Refinery as per the Scope of Work under Sl. No. 2.0 of the Tender Document.				
<b>2.0</b>	Transportation of Office-cum-Electrical Panel Module from IOCL, Haldia Refinery to ARP Engineering, Kolkata as per the Scope of Work under Sl. No. 2.0 of the Tender Document.				
<b>3.0</b>	<b>Total Basic Price</b>				
<b>4.0</b>	GST @ 5%				
<b>4.0</b>	<b>Total Price</b>				