



Balmer Lawrie & Co. Ltd.
Refinery & Oil Field Services

ROFS/R&M/19-20/ENQ/05
29th August, 2019

TENDER ENQUIRY

DUE DATE – 09.09.2019 UPTO 16:00 HOURS

M/s Balmer Lawrie & Co. Ltd. (BL) invite sealed offers in the prescribed form the empaneled transporters of Refinery & Oil Field Services Division for transportation of Modules from Bokaro Power Supply Co. (P) Ltd., Bokaro, Jharkhand to BL, Kolkata as per the following terms & conditions.

1.0 Description of Plant & Machinery

Sl. No	Description	Quantity (Nos.)	Dimension	Approx. Wt (MT)	Type of Vehicle proposed
1.1	Decanter Module IV	1	20'(L)X8'(W)X9.5'(H)	06	40' Trailer
1.2	Decanted Oil Tank - Module VI	1	20'(L)X8'(W)X4'(H)	06	

2.0 Scope of Work / Responsibilities

- 2.1 Transportation of the above materials from starting point to destination at the addresses given in page no. 4.
- 2.2 The above materials will be loaded at Bokaro Power Supply Co. (P) Ltd, Bokaro Loading of materials shall be under the scope of Balmer Lawrie.
- 2.3 The above materials will be unloaded at BL, Kolkata. Unloading of materials with hydra and manpower at BL, Kolkata shall be under bidder's scope.
- 2.4 Necessary co-ordination with all concerned for carrying out the material loading shall be the responsibility of the transporter so that, the loading is carried out smoothly and without undue delay.
- 2.5 Transportation of material shall be carried out in a safe manner and all the materials will have to be properly secured with the vehicle to the satisfaction of Balmer Lawrie's personnel so as to eliminate possibilities of any damage and overturning during transit.
- 2.6 The transport vehicles shall meet concerned RTO regulations and drivers shall have valid driving license and the type of vehicle to be engaged at the place of origin to be indicated in the offer.
- 2.7 The order will be placed on strict understanding that the transporter has indemnified Balmer Lawrie & Co. Ltd. against any government action on him or his vehicle or his driver while on our duty.
- 2.8 Our decision will be final in the event of any dispute.

- 2.9 The transporter must keep Balmer Lawrie & Co. Ltd. fully absolved from all legal responsibilities arising out of any accident, injury, death etc. to his staff / labourers involved in the operation.
- 2.10 Rates should be valid for acceptance for a period of 90 days from the due date.
- 2.11 Rates quoted should be firm and no escalation, whatsoever, will be granted.
- 2.14 No deviation from the tendered condition is acceptable.
- 2.15 No detention charges will be paid at unloading point as it is under the scope of vendor. However, if it is found that the detention of vehicle is caused due to reasons not attributable to the bidder, such detention charges, claimed by the bidder may be considered for reimbursement after detention of 2 (two) working days at respective locations. Such detention charges shall be Rs.1000/day for Truck and Rs.1500/day for 40' trailer. Bidder must accept such prefixed amount and no additional amount would be entertained after placement of order.
- 2.16 No materials, other than those specified in our challans, should be loaded on to the vehicle en-route.
- 2.17 Invoice & e-bay bill (Part-I) will be issued on the day of loading at Bokaro. The transporter shall generate Part – II of way bills.

3.0 Splitting of Job

The job is not splittable.

4.0 Tender Conditions for Benefits/Preference for Micro & Small Enterprises (MSEs)

- 4.1 As Per Public procurement Policy for Micro & Small Enterprises (MSEs) Order, 2012 issued vide Gazette Notification dated 23.03.2012 by Ministry of Micro, Small and Medium Enterprises of Govt. of India, MSEs must be registered with any of the following in order to avail the benefits/preference available vide Public Procurement Policy MSEs Order,2012
- a. District Industries Centers (DIC)
 - b. Khadi and Village Industries Commission (KVIC)
 - c. Khadi and Village industries Board and Coir Board
 - e. National Small Industries Corporation (NSIC)
 - f. Directorate of Handicraft and Handloom
 - g. Any other body specified by Ministry of MSME
- 4.2 MSEs participating in the tender must submit the certificate of registration with any one of the above agencies indicating the details of the particular tendered item along with their bid.
- 4.3 The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.

- 4.4. The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- 4.5. Price Preference - Subject to meeting terms and conditions stated in the tender document including but not limiting to prequalification criteria, twenty percent of the total quantity of the tender is earmarked for MSEs registered with above mentioned agencies/bodies for the tendered item. Where the tendered quantity can be split, MSEs quoting a price within a price band of L1+15 percent shall be allowed to supply up to 20 percent of total tendered quantity provided they match L1 price. In case the tendered quantity cannot be Split, MSE shall be allowed to supply total tendered quantity provided their quoted price is within a price band of L1+15 percent and they match the L1 price. In case of more than one such MSEs are in the price band of L1+15% and matches the L1 price, the supply may be shared proportionately.

For Further clarity in this regard a table is furnished below:

Type of Tender	Price Quoted by MSE	How to Finalize the Tender
Can be split	L1	Full Order on MSE
Can be split	Not L1 but within L1+15%	20% order on MSE subject to matching
Cannot be split	L1	Full Order on MSE
Cannot be split	Not L1 but within L1+15%	Full Order on MSE subject to matching

- 4.6 Out of the twenty percent target of annual procurement from micro and small enterprises four percent shall be earmarked for procurement from micro and small enterprises owned by Scheduled Caste & Scheduled Tribe entrepreneurs. In the event of failure of such MSEs to participate in the tender process or meet the tender requirements and L1 price four percent sub-target so earmarked shall be met from other MSEs.
- 4.7 To qualify for entitlement as SC/ST owned MSE, the SC/ST certificate issued by District Authority must be submitted by the bidder in addition to certificate of registration with any one of the agencies mentioned in paragraph (I) above. The bidder shall be responsible to furnish necessary documentary evidence for enabling BL to ascertain that the MSE is owned by SC/ST. MSE owned by SC/ST is defined as:
- In case of proprietary MSE, proprietor (s) shall be SC/ST
 - In case of partnership MSE, The SC/ST partners shall be holding at least 51% shares in the enterprise.
 - In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.
- 4.8 To avail the price preference in this tender, the bidder has to submit MSE certificate issued for services involved in tender.

5.0 Evaluation Criteria

Successful bidder shall be selected for placement of order based on acceptance of all terms & conditions of the tender and overall L1 rate. Balmer Lawrie may carryout price negotiation with the L1 bidder only.

6.0 Goods & Services Tax (GST)

GST will be extra as per statute.

7.0 Incidental Charges

All incidental charges from the point of loading, unloading and enroute shall be borne by the bidder.

8.0 Payment Terms

Payment will be released after successful completion of work and on submission of bill along with receipted copy of LR

9.0 Destination

Balmer Lawrie & Co. Ltd.
Grease Division/Container Freight Station
Hide Road/Transport Depot Road
Kolkata – 700 001
(Actual destination address shall be provide at the time of placement of order)

10.0 Place of Origin

Balmer Lawrie & Co. Ltd.
C/o Bokaro Power Supply Company (P) Ltd.
Inside Bokaro Steel Plant
Bokaro Steel City - 827001
Jharkhand

11.0 Transit Insurance

Transit Insurance will be arranged by Balmer Lawrie & Co. Ltd. However, in the event of any loss, damage, pilferage, shortages of goods during transit/your possession, you need to substantiate such causes and amount of such loss will be deducted from your bill and retained with us till settlement of our claims with insurance company.

12.0 Completion Schedule

The consignment must reach Balmer Lawrie, Kolkata within 5 (five) days (excluding day of loading & reaching) of leaving the place of origin. The bidder shall have to do all sorts of coordination and liaisoning enroute/at the check posts, as applicable, to achieve this time target. Penalty @ ₹5000.00 per day will be levied for delay in completion schedule.

13.0 Placement of Vehicle

Placement of vehicle and loading of materials must be completed within three (3) working days of from the date of intimation after placement of order failing which penalty @ ₹5000.00 per day will be levied over and above the compensation due to delay in completion schedule as specified in Clause no. 12.0 above.

14.0 Tender Submission

Offer should include a stamped and signed copy of the Tender Document as a token of acceptance of the terms and conditions herein.

Detailed offer complete in all respects should reach the following office within the due date.

**Manager (Commercial)
Balmer Lawrie & Co. Ltd,
Refinery & Oil Field Services,
21, Netaji Subhas Road,
Kolkata-700 001**

15.0 Tender may be downloaded from our website www.balmerlawrie.com.
In case of any clarification / confirmation, please contact Shri Samir Biswas at

Tel : 033 2222 5706
Cell : 9433092888
e-mail : biswas.s@balmerlawrie.com

Yours faithfully
For **Balmer Lawrie & Co. Ltd.**

**(A K Basak)
Head (Technical)**



BALMER LAWRIE & CO. LTD.
REFINERY & OIL FIELD SERVICES

PRICE SCHEDULE

Tender No. : ROFS/R&M/19-20/ENQ/04
Date : 29.08.2019
Due date : 09.09.2019 at 16:00 Hours

Sl. No.	Item Description	Type of Vehicle	No. of Vehicle	Rate (₹)	Amount (₹)
1.0	Transportation of Modules from Bokaro Power Supply Co. (P) Ltd., Bokaro Jharkhand to Balmer Lawrie, Kolkata as per Sl. No. 2.0 of the Tender. Unloading will be under bidder's scope				
1.1 1.2	Decanter Module IV Decanted Oil Tank - Module VI	40' Trailer	1		
2.0	BASIC PRICE				
3.0	GST @ 5%				
4.0	GRAND TOTAL				